

# **INCOME TAX EMPLOYEES FEDERATION**



## **CENTRAL HEADQUARTERS**

A2/95, Manishinath Bhawan,  
Rajouri Garden, NEW DELHI-110027  
Tel.011-2510 5324; 2593 7462  
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**President: Ashok Kr Kanojia**  
**9013850795**

**Secretary General: Rupak Sarkar**  
**8902198000**

25<sup>th</sup> December, 2017

### **NOTICE**

Notice is hereby given for a meeting of Central Working Committee of the ITEF at Ujjain, Madhya Pradesh from on 14<sup>th</sup> February, 2018 at 7.30 p.m. at the venue of XXX All India Delegate Conference to consider the following agenda items.

### **AGENDA**

1. Confirmation of the minutes of the CWC meeting held at Nagpur on 15<sup>th</sup> & 16<sup>th</sup> September, 2017.
2. Consideration and approval of the report and accounts to be submitted on behalf of the Secretariat of the ITEF by the Secretary General before the XXX All India Delegates Conference of the Federation.
3. Consideration and approval of the proposal of the Secretariat for appointment of the Chief Election Commissioner, Chairman, Disciplinary Committee and Auditor for the ensuing term.
4. Discussion on the proposal to enhance the Renewal Fees.
5. Discussion on matters connected with Aayakar journal including proposal for enhancement of subscription and decision thereon.
6. Any other matter with the permission of the Chair.

**(RUPAK SARKAR)**

**Secretary General**

Copy for information to:

All Working Committee Members including Chairman, Disciplinary Committee & Election Commissioner, Members of Advisory Committee and Auditor.

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25<sup>th</sup> December, 2017

### NOTICE

Notice is hereby given under Article IXA (iii) of the Constitution of the ITEF for the XXX All India Delegates Conference of ITEF to be held at Ujjain, Madhya Pradesh from 14<sup>th</sup> to 17<sup>th</sup> February, 2018 to discuss the following agenda items:-

### AGENDA

1. Condolence resolutions.
2. Confirmation of the minutes of the XXIX Delegates Conference held at Guwahati, Assam from 19<sup>th</sup> to 22<sup>nd</sup> February, 2015.
3. Presentation, consideration and discussion on the report and accounts submitted by the Secretary General on behalf of the Central Working Committee of the ITEF for approval of the Delegates.
4. Matter for consideration and decision on Discipline under article XVIII of the Constitution, if any.
5. Amendment to the Constitution. (A copy of the draft Constitution after modification/inclusion in the provisions, as per decision of the CWC, Nagpur already circulated for sending further amendments, if required).
6. Discussion and adoption of the Report of the Chairman, Chief Election Commissioner and Disciplinary Committee, if any.
7. Discussion on Departmental and common issues. **(The Circle General Secretaries and members of ITEF who desires to move resolutions for discussion at the Conference on departmental and common issues must send the same so as to reach the Steering Committee or ITEF, CHQ by 25<sup>th</sup> January, 2018 positively).**
8. Discussion and adoption of resolutions on policy and programmes.
9. Discussion on the proposal of CWC to enhance the Renewal Fees to take the appropriate decision.
10. Discussion on matters connected with Aayakar journal and discussion on the proposal of CWC to enhance the subscription to take appropriate decision.
11. Election of Office-bearers/Secretariat members for the ensuing term of office.
12. Discussion and adoption of appropriate resolutions on the nomination of members to Departmental Council and National Council JCM.
13. Selection/nomination and appointment of the Assistant Secretaries, Chairman, Disciplinary Committee & Chief Election Commissioner and Auditor.
14. Any other matter with the permission of the Chair.

(RUPAK SARKAR)  
Secretary General